

Original

MONTGOMERY COUNTY FRESH WATER SUPPLY DISTRICT #6
MINUTES OF THE MEETING August 28, 2022

The Board of Directors convened in a regular scheduled session open to the public at 4:00 PM at its regular meeting place within the district 12081 Lakeview Manor Dr. Montgomery County, Texas pursuant to public notice posted in compliance with the applicable provisions of the Texas Government CH 551 where roll was called to order at 4:01pm

Charles Small	President
Marwan Jarrah	Vice President
James Maxwell	Secretary
Ricky Stuksa	Asst. Sec/Director
Carl Wartemann	Director

Directors Small, Jarrah, Maxwell, Stuksa, and Wartemann were all present. A Quorum was established. Also present was Kevin Kaliszewski - Operator, Tara Snoe – Bookkeeper, Bill Blitch – Financial Advisor, Mike Mathena – Engineer, Shelby Edmonds, and Josh Zientek – Attorney via telephone conference.

1. PUBLIC COMMENT

There were no comments from the public.

2. APPROVE THE MINUTES OF THE PREVIOUS MEETING

Director Maxwell made a motion to approve the minutes of the August 14, 2022, board meeting, as presented. Director Stuksa seconded the motion which passed unanimously.

3. OPERATORS REPORT

Mr. Kaliszewski discussed all operation details since last meeting advising that Burke Plumbing completed 2 meter replacements, lead and copper samples were completed, Online renewals, and details of well pumpage hours which allowed the drought plan restrictions to be lifted currently. Mr. Kaliszewski followed up with the TCEQ regarding a potential violation. The issue was noted to be resolved by the District and brought to the TCEQ's attention, Mr. Kaliszewski verbally received confirmation that the violation would be cleared and confirmation would be sent via email. As of Friday, confirmation was not received. Documentation of the discussion and TCEQ contact was recorded. Asbestos samples were completed with the TCEQ as well as we received an approval letter for the tank project and are in the bidding process. Mr. Mathena Also reviewed with the board previous TCEQ inquiries which were cleared and advised that only one item remained from the previous meeting which was to update the sample citing plan for the TCEQ.

4. UPDATE ON DISTRICT

Mrs. Snoe facilitated financial record distribution and review from last meeting to date. A motion was made to accept the bookkeepers financial report and approve check payments by Director Jarrah, seconded by Director Stuksa. The motion carried by all.

Mrs. Snoe updated the board regarding the Neptune Meter reading software. Discussions were held regarding Neptune upgrade to N360 prior to Dec 2023 as they will no longer support the

MONTGOMERY COUNTY FRESH WATER SUPPLY DISTRICT #6
MINUTES OF THE MEETING August 28, 2022

current version after that time. Core and Main-Neptune Quote to upgrade was presented in the sum of \$2859.17 for set up and the first annual subscription. Ms. Snoe advised that the software will be web based for future upgrades.

Ms. Snoe explained that the District's website is ready for rollout and the Go Daddy domain has been linked, checked, and the site is fully operational. The information flyer will be included in the next billing cycle for customers.

Ms. Snoe then introduced Shelby Edmonds to the Board for a formal meet and greet. Shelby shared information about herself and her resume for consultant consideration. There was a motion made by Director Jarrah to adopt a resolution appointing Ms. Snoe as the General Manager, and Ms. Edmonds as the Assistant General Manager allowing authority to sign documents, disbursements, and conduct daily business operations on the Districts behalf. The Board concurred that both would operate as independent consultants. The motion was seconded by Director Wartemann. The motion passed unanimously. The Board discussed compensation during the training period and a motion was made by Director Jarrah to compensate the assistant general manager the monthly amount of \$700 at this time. The Board agreed to conduct future evaluations and consider adjusting compensation after said evaluations. The motion was seconded by Director Stuksa and passed unanimously.

5. BUDGET

The Budget for 2022-2023 was again reviewed, there were no line item changes from the preliminary discussions. Mrs. Snoe sought approval for the 2023 upcoming fiscal year. A motion was made to accept the 2022-2023 Budget by Director Maxwell and Director Jarrah seconded. Motion carried by all.

6. ENGINEERS REPORT

Mr. Mathena discussed the budget further and noted District rates were significantly under the average industry charges. The Board determined that the District has not had any rate increases that impact the District directly in well over a decade. SJRA rates were the only increases passed on to the customers. The Directors requested the next cycle data be sent to Mr. Mathena for a more detailed rate study regarding usage for consideration of action next meeting. Directors unanimously agreed base rates and charges will need to increase to offset budget shortfalls, operational costs, and future planning for the health of the District.

7. FINANCIAL ADVISOR

Mr. Blich presented and discussed material from MSRB Municipal Securities Rulemaking Board with the Board of Directors and those present.

8. 2022 TAX RATE ADOPTION

The Board then opened the meeting for the public hearing on the 2022 tax rate. After no discussion from the public, the Board concurred to close the public hearing. Mr. Blich recommended that the Board levy a tax rate in the amount of \$0.2992 for operations and maintenance. Mr. Zientek advised that the District's Information Form and Notice to Purchasers

MONTGOMERY COUNTY FRESH WATER SUPPLY DISTRICT #6
MINUTES OF THE MEETING August 28, 2022

would need to be updated as well. A motion was made by Director Jarrah to adopt and levy the new maintenance and operation tax in the amount of \$0.2992 and amend the District's Information Form and Notice to Purchasers. The motion was seconded by Director Maxwell and passed unanimously.

For The Proposal: C. Wartemann, R. Stuksa, J. Maxwell, C. Small, M. Jarrah

Against The Proposal: NONE

Present and not voting: NONE

Absent: NONE

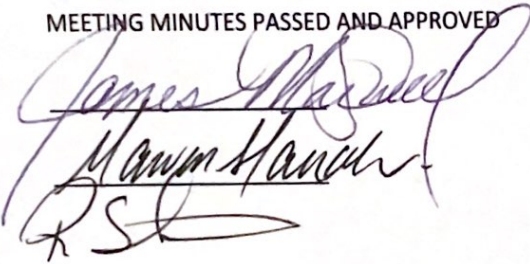
Unanimous vote, Motion carried by all.

9. ANYTHING ELSE THAT MAY COME BEFORE THE BOARD

The Board concurred that the next meeting would be on October 16, 2022, at 4:00 p.m.

MEETING AJOURNED @ 5:27Pm

MEETING MINUTES PASSED AND APPROVED



James Maxwell
Mandy Hancock
R. Stuksa